



APT General Meeting Minutes

Meeting held March 25, 2020 at 5:30 pm via Skype

Present:

Kathy Crumley-Schember, Pat Moraca, Maria Negrete, Laynee Langner, Christy Wright, Irene Sachakov, Francie Donkerbrook, Linda Laremba, Victoria Rosacci, Teerin Higgins

I. Welcome and Call to Order – Kathy

Meeting called to order at 5:32 pm.

II. New Business – Kathy

- Thank you for calling in to the meeting via Skype.
- We are following guidance of SUSD on following events:

On-Hold

- Silent Auction for this school year will be pushed to next school year. We've heard feeder schools have canceled their Silent Auctions or moved to next year too..
- 8th Grade Moving Up Events – all three events (breakfast, party, Castles & Coasters) are on hold until we hear further from SUSD if these events will be canceled.
- Yearbook Signing Event. We will let Ms Demuro know we can help with yearbook distribution.
- Volunteer Appreciation Event on hold.

Cancelled - the following have been cancelled.

- Parents Social on 4/3
- Trivia Night
- Cocopah Gathers – March (CA Pizza Kitchen) and April (Chipotle)
To help continue supporting local businesses, we will put together a flyer with the local businesses that have previously helped us with Cocopah Gather events to encourage our parent community to continue supporting these businesses with take-out orders. Flyer will be distributed electronically.
- Plan for APT Text Communications to Parents - In the interim, Mr Noonan will incrementally send another text feed that says "Cocopah APT". Texts will have a 160 characters limit.
- Campus Wish List - was received and the Budget Committee will start to drive this.
- Favorite Things - Ms. Langner will distribute the "Favorite Things" document to Staff next week for completion.
 - Completed list should be returned to Colleen. Colleen will post in PDF format on Membership Toolkit so parents can access this information.
 - APT will push out to parents in mid-April in advance of Teacher Appreciation Week.
- Teacher Appreciation Week - will focus heavily on electronic/online gift card gifting to teachers and staff.
- Student Agendas - we found a vendor for next year's student agendas. Lara Vineyard has agreed to help with customizing the agendas. We will be meeting next week and give teachers the suggestions we have come up with and ask them to review, give feedback and input next week.

- Cocopah Scholarship 2020 - Teerin is spearheading the Cocopah scholarship for a graduating Chaparral senior who had attended Cocopah. We have a Cocopah Scholarship Committee formed to review the essay applications. Chaparral needs a winner selected by April 17. Last year we received 12 scholarship essays.

III. Treasurer's Update - Pat

- Account balances: Checking: \$77,209 / Savings: \$33,194
- Teacher Reimbursements -
 - *Receipts need to be emailed to Pat Moraca by April 17.*
 - Receipts must be emailed because we cannot get receipts from the school office due to the school closure.
 - Receipts need to be submitted to Pat by April 17. The original date was March 15 but we will extend the original date due to the current circumstance of school closure.
- *\$250 per teacher for their classroom:*
 - Most teachers do not use their allotted \$250. The \$250 we allocate to each teacher is a "use it or lose it" item. Money not used will be rolled back into the general fund for next year.
 - \$250 is for things to be used in the classroom, specifically for items not covered by the district or tax credit. Kathy will check with Jennifer Pease for point of contact and items covered by the district.
 - Can Mrs. Langner buy a fan for her classroom? Kathy will check with the district if they will cover it. If not, then she can use her money for that.
- *\$2500 for each performing arts discipline:*
 - This amount is above and beyond the \$250 allocated to each teacher for his/her classroom.
 - The \$2500 per performing arts teacher is also a "use it or lose it" item. Any unused money will be rolled into the general fund for next year.
 - Of the \$10,000, (\$2500 for each discipline: Band, Orchestra, Choir and Drama), \$5400 has not been used.
 - Kathy, Pat and Maria to review and note how much each performing arts group has used and their available balance so we can communicate to each teacher.
 - If a performing arts teacher did fundraising and we are holding those funds for them, we will hold the funds until the end of the school year and give back any remaining money back to the teacher.

IV. Fundraising Update - Christy

- Silent Auction
 - Will be rescheduled to early fall 2020.
 - We got some Teacher Experiences from teachers before spring break. Will send email to teachers letting them know we will reschedule to early fall and would like their teacher experiences before then. Email to remind them to think about what experience they would like to donate.

V. Open Items

- *Tax Credit Campaign – Victoria*
 - Tax Credit deadline is still April 15 for charitable donations even though tax filing date has been extended to July 15.
 - Victoria sent information to Mr. Noonan to communicate this to the parent community at large. Peachjar might be another good way to communicate this to the parents too.
- *Clubs – Victoria*
 - No information yet about what clubs will be on the roster for next fall.
 - They have until April to submit their information so it can be voted on in May's Site Council meeting. The vote is to get funded for the beginning of the school year in August. However, they can start a club any time after April.

- 8th Grade T-Shirts – Kathy
We will wait to see about this until we know if we'll be returning to school.
- APT Board voting – Kathy
We are revising the roster (losing 8th grade parents). Kathy will get an updated roster for the board to review. In conversation with some people about various roles. Voting will take place in April's meeting.

Close Meeting – The meeting adjourned at 7:03 pm.

Submitted by
Maria Negrete
APT Secretary 2019-2020