

**APT General Meeting Minutes**

Held January 23, 2019 at 11:45 am at Cocopah Middle School, C-100E

**Present:**

Lara Vineyard, Pat Moraca, Maria Negrete, Francie Donkerbrook, Steven LaBell, Patti Pepler, Christy Wright, Lee McDaniel, Kathy Petsas

**I Welcome and Call to Order** – Lara Vineyard called the meeting to order at 11:47 am.

**II Minutes Review/Approval from November meeting**

Approve meeting minutes from November 26, 2018 Executive Meeting – Motion to approve by Steven LaBell, 2<sup>nd</sup> motion by Francie Donkerbrook.

**III Financial Update – Pat Moraca**

- Checking \$74,639.63 | Savings \$33,182.80 (as of 1/19/2019)
- Yearly Commitments: \$61,750 (salaries, teacher supplies, performing arts, student rewards, student event, communication, legal, insurance and accounting).
- Remaining FY 18-19 supplemental salaries on encumbrance: \$28,638 (this amount is part of the \$61,750). We have not yet paid this amount for this year. Amount we have spent so far this year is \$10,403.16 as of 1/22/19.
- FY 19-20 supplemental salaries: \$45,000 (due June 30, 2019 to the district).
- Pat made available for attendees to view an Itemized Transactions Report.
- \$107,000 total assets.

**IV Vote**

1. Articles of Incorporation and Bylaws were updated because they had not been updated since 1991. A link to the proposed Articles of Incorporation and Bylaws was posted on the APT website on January 3, 2019 so parents can review them and provide feedback if they desired.

*Amended Articles of Incorporation:*

Motion to approve by Francie Donkerbrook, 2<sup>nd</sup> motion by Christy Wright. 8 members Approved, 1 member abstained.

*New Bylaws:*

Motion to approve by Francie Donkerbrook, 2<sup>nd</sup> motion by Christy Wright. 8 members Approved, 1 member abstained.

## **V Discuss**

1. The McNichols Family – Suggestions to memorialize student who passed: Have a speaker talk about compassion and/or plant a tree in memory of the student. Suggestion to have a passive fundraiser to raise funds to purchase a tree, or contact a nursery for a tree donation. Will discuss with Mr. Noonan about planting a tree.
2. Anonymous gift and parking lot spot – An anonymous parent donated money for purchase of Owl Pellets for science class but was ultimately paid by other means. Should we convert the money donated for Owl Pellets to use for parking space for the anonymous parent donor or use it towards another expense like a silent auction item that didn't get funded? We will discuss with the parent donor.
3. PE Locks – Not all parents were aware that PE locks should have been purchased from Cocopah. So, some parents purchased their own locks and not locks provided by Cocopah. We will continue to have this discussion about how to handle this process next year and better communicate that PE locks need to be purchased from Cocopah.
4. Spring Fundraiser Survey Results – We need to form a committee to discuss a spring fundraiser. Let Lara know if you are interested in helping out.

## **VI Other Updates**

1. Sky Zone fundraiser – We're waiting to find out how much we made.
2. Student Store – Will be open every first Friday of the month. Cash only. Items priced at \$10 or less, most are \$1. Had the first one this month. Spent \$150 to stock it, and we made \$58. The next one will be February 1.
3. 8th Grade Moving Up Events Planning Committee – Planning for 4 events: Dance, breakfast, an off-campus event, and Moving Up Ceremony. 12 parents are helping in the 4 split committees. We need to approve a budget for them. APT usually pays 25% of the total cost. Events usually funded by APT are the dance and breakfast. Last year's off-campus event was Big Surf trip that cost \$3170 and was paid by the students' parents (the event was ultimately canceled and parents donated the money). Last year each student paid \$65 to participate in all 3 events. We need more info about events and cost. We will let committee know they can book the DJ (about \$400).
4. Teacher Smart Board Training – Many thanks to Kathy Crumbley and Teerin Higgins for coordinating this.
5. Friday Sun Produce Co-op – We only have 2 people signed up. We need 25 to continue.
6. Shared classroom supplies are needed.
7. Student directories are in and hoping each family will get a directory.
8. Parent Council is looking for a Wellness Committee.

## **VII Upcoming APT Events**

- Grow with SUSD – January 29
- Student Store – February 1
- Staff Luncheon – February 12 – SignUp Genius will be available

**Close Meeting** – The meeting adjourned at 1:30 pm.

The next APT General Meeting – Tuesday, March 26, 2019 at 11:45 am

Submitted by

Maria Negrete

APT Secretary 2018-2019